



PO Box 86, Petworth, West Sussex, GU28 8BG

Clerk: Mrs Sally Dack

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You are hereby summoned to attend the Parish Council Meeting which will be held in the Village Hall, Kirdford on Monday 17th June 2019 commencing at 7.30 pm, when the following business will be considered and transacted.

S J Dack

Date: 10th June 2019

Clerk to the Council

A G E N D A

1. **Apologies for Absence:** To receive both apologies and reasons for absence.
2. **Public Participation:** To receive and note questions, comments or representations made by members of the public.
3. **Disclosures of Interest:** To declare disclosures of pecuniary interests and non-pecuniary interests from Councillors on matters to be considered at the meeting.
4. **Approval of Meeting Minutes:**
Parish Council Meeting (20.05.19) Finance Meeting (05.06.19)
5. **Reports from District and County Councillors:** To receive reports.
6. **Report from Internal Auditor:** To consider the contents of the report
7. **Annual Return 2018/19:** To carry out review of effectiveness of internal control.
8. **To Approve and Sign the Annual Return:**
9. **Correspondence:** To consider recent correspondence received.
10. **Chairman's Announcements:**
11. **The Parish Wildlife:** Cllr J Nicholls
12. **First Aid Training:** Report and finding Cllr Mrs A Gillett
13. **Because we Care:** Village fundraising report from Cllr Mrs A Gillett

14. Finance:

Accounts to be Paid: invoices to be approved

Review of Bank Statements and Reconcile for May 2019

CIL recommended projects: Cllr S Croft to update.

15. **Neighbourhood Plan:** Update from the Working Party (Cllr T Piedade)

16. **Proposed development on Plaistow Road:** Cllr Mr T Piedade to update Councillors

17. **Butts Common:** Cllr Mrs L Ketteridge to update on replacement play equipment.

18. **Air Traffic:** Update from Cllr Mrs L Ketteridge

19. **Planning:** To consider and comment upon the following Planning Applications:

KD/19/01269/FUL - Case Officer: Vicki Baker

Mr John Hooper

Boxall Stud Village Road Kirdford Billingshurst

Convert part of existing ancillary office suite into a one bedroom staff flat.

O.S. Grid Ref. 502145/126596

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PR867GERKQ500>

To note Planning Decisions received from CDC:

Enforcement Notices: – None received

20. **Housing Survey:** To consider results from Housing Survey

21. **Councillors to report any possible Health and Safety Problems:** (All)

22. **Public Participation:** To receive and note any further questions, comments or representations made by members of the public.

23. **Date next Parish Council Meeting:** Monday 15th July 2019 commencing at 7:30pm to be held in the Chapel, Kirdford.

24. **Any Matters for Next Meeting:** For members to request additional items to be added to next agenda.

25. **Confidential Matters:** The Council/Committee may wish to exclude the public and press at this point, prior to consideration of the following item. Usually this happens when discussions arise on staffing, contract tendering and anything that has legal implication.

PUBLIC AND PRESS WELCOME TO ATTEND